



Summer Counselor Job Description

Reports to: Summer Camp Director

Purpose of Position

To supervise, provide care for, and be a positive role model for campers. To cultivate a safe environment where campers can grow in faith. To plan and facilitate activities, Bible studies, and all other aspects of daily camp life.

Qualifications

- Must have completed High School and be over 18 years of age.
- Have exceptional ability to understand and relate well to others- especially children.
- Be a team player. Be flexible.
- Willing to participate in and or lead camp activities.
- Be positive, outgoing, and enthusiastic.
- Be patient, sensitive and accepting of oneself and of others.
- Willing to do whatever benefits The Calvin Center and the summer camp program.
- Life Guard and CPR certifications a plus.
- Be of sound Christian Faith and good Christian Character.

Relationships

- All positions are under the supervision of the Summer Camp Director.
- Works as a part of the summer staff team alongside other counselors and resource staff.
- Directly supervises and cares for Campers.

Responsibilities (Including but not limited to the following)

- Remains with his or her campers all day (and night for residential camps) except during pre-arranged breaks once the designated substitute takes responsibility for campers.
- Share leadership responsibilities with his or her co-counselor.
- Plan and lead camp activities.
- Plan and lead daily bible studies.
- Reside on-site for the summer program.
- Attend and participate in Staff Orientation.
- Attend all staff meetings and all meals.
- Attend and participate in "All Camp" activities.
- Provide daily update to Summer Camp Director on individual campers, events, and group dynamics of his or her group.
- Will periodically assume the role of resource staff for a week at a time.
- Perform other duties as designated by Summer Camp Director and Executive Director.

Work Term: May25-July 15 or July 29, 2023

Pay

- \$350/week
- Room and Board (All meals included)

To express interest, please contact our Summer Camp Director via email: camp@calvincenter.org or fill out an application online at: <https://calvincenter.campbrainstaff.com/>

Your Role as Support Staff

Periodically throughout the summer, Counselors fill the role of Support Staff. You will typically be on Support Staff for a week at a time, several weeks throughout the summer. As Support Staff, you are not directly responsible for a unit of campers. Instead, Support Staff lead camp activities, plan and facilitate All-Camp (Like Counselor Hunt, Skit Night etc.), provide coverage for counselors on break and assists with the overall operation of camp. Under most circumstances, while Support Staff work just as hard (if not harder) than counselors, the change of pace is a refreshing experience. Once all camp activities have ended for the day and your responsibilities have been met, you'll have additional "break time" to relax and recharge your batteries for your next week as a counselor. Below are some of the additional responsibilities that you have in your role on resource staff:

When Assigned to Aquatics program Areas

- The safety of campers and staff is primary
- Assists in the maintenance, cleaning and preparation of facilities, pool, and equipment
- Plan and Facilitate water games and other special water-related programs
- Guard during swim lessons, recreational swims, staff swims, and water-related programs
- Attend periodic in-service training clinics led by Waterfront Director

When assigned to the Challenge Course

- The safety of the campers and staff is primary
- Assist in setting up and maintaining the Challenge Course
- Report any hazards or maintenance and equipment needs
- Log course and equipment use
- Assist Low, High Challenge Courses and the Climbing Wall

As subbing counselor

- Responsible for the direct care and supervision of campers
- Arrange with counselors time and place to assume coverage of unit
- Arrive at appointed time and place 5 to 10 minutes early to assume coverage of unit
- Remain with campers at all times until unit's regular counselor resumes responsibilities
- All other responsibilities as outlined in the Counselor Positioned Description

When assigned to Maintenance

- All responsibilities are under the supervision and directed of the Facility Director and Program Director.
- Assists in preparation, serving of food and clean up in the dining facilities.
- Empty all garbage cans on a daily basis; making certain that the areas around the cans as well the campsite in general is free of litter.
- Refill water coolers everyday.